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**AWSAM COMMITTEE Minutes  
(Approved February 17, 2014)**

The AWSAM Committee held a meeting on November 21, 2013 at 2:30 P.M. in Conference Room C, Cannon Building, 861 Silver Lake Blvd, Dover, Delaware.

**PRESENT:** Pam Tyranski, Mary Peterson, Alicia Kluger, Agnes Richardson, Maxine Travis, Sarah Carmody, Vickie Cox, Yrene Waldron, Sandra Robinson, Linda Wolfe (telephonic), Ann Blackmore (arrived late)

**ABSENT:** Agnes Richardson, Janice Taggart, Aimee DeBenedictis

**GUESTS:** None

**PRESIDING:** Pam Tyranski

**STAFF:** Pamela Zickafoose, Executive Director, Delaware Board of Nursing  
Patricia Davis-Oliva, Deputy Attorney General for the Board

**CALL TO ORDER:** Ms. Tyranski called the meeting to order at 2:38 p.m.

**REVIEW OF MINUTES:** Minutes from October 29, 2013 meeting were reviewed. Ms. Travis requested changes on page 2. Ms. Cox made a motion to approve the minutes as corrected, seconded by Ms. Kluger. By majority vote the motion carried with Ms. Wolfe abstaining.

**UNFINISHED BUSINESS:**

**Curriculum Committee**

No report. The committee has not met since the last AWSAM meeting.

**Regulatory and Statutory Changes**

Ms. Peterson sent statutory changes to the committee. Ms. Blackmore suggested language and questioned whether the definition of medication administration should be changed. Ms. Waldron pointed out that AWSAM is an exception to the statute. Members discussed the intent of the recommended changes, and after much discussion Ms. Carmody made a motion to keep the definition as it is, seconded by Ms. Peterson. By unanimous vote, the motion carried.

Ms. Davis-Oliva asked if the definition is left as it is, does the draft language reflect what is administration of a medication by a LLAM trained UAP? Dr. Zickafoose stated the difference is that a LLAM trained UAP does not assess; they perform the process or psychomotor skill of

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administering medications but they do not do the critical thinking that is a skill performed within the scope of licensed nurses.

Ms. Davis-Oliva reviewed the Titles 341-344 referenced in nursing statute. Ms. Travis expressed concern about including all day cares stating there are 453 day care centers with approximately 10 staff so that would be 4530 people that would need this training in the centers; and there are 789 family child care businesses in the homes; and an additional 77 large family home day cares that can take up to 12 children instead of 6. She added this would amount to approximately 1000 staff who would need LLAM training and her budget would not support this. Dr. Zickafoose commented we are considering an online format that could accommodate these people. Ms. Wolfe stated they use "Blackboard" for the online school program staff training. Ms. Travis questioned test integrity and protection of the test. Members explained an ID could be created and Dr. Zickafoose reminded members they plan to grandfather all current AWSAM providers.

Ms. Davis-Oliva questioned whether the committee should leave the day cares where they are, excluding them from the new LLAM program proposed; and Dr. Zickafoose stated she thought the intent of this committee was to reign in all entities using the various forms of AWSAM. Ms. Wolfe agreed with Dr. Zickafoose, affirming that the Committee endeavored to assure that the program was being offered in a consistent manner in all sites. Ms. Davis-Oliva also questioned whether to leave the language in statute that exempted medications by injection, and members agreed it needed to be removed but narrowly to allow the emergency epinephrine and glucagon injections.

Ms. Wolfe stated she appreciated all the work of this committee but she would need to have it reviewed by the DOE, and members agreed this should be done. Ms. Travis questioned the statutory language about error reports and the annual report, stating some of her day cares are not going to comply with submitting error reports because they could result in other negative sanctions against them. Members discussed how Ms. Travis' Division reviews errors, and Ms. Travis assured the committee members that they perform announced and unannounced inspections, and if parents complain her Division investigates the complaints. Ms. Travis stated that the day care providers were required to carry liability insurance, which protected the Division. She also said there was an old error report many years ago that was for intended for use in quality improvement initiatives, but it could be used as a regulatory measure. Ms. Blackmore stated she would look for the old error report and submit to members.

Ms. Tyranski asked members to think about and consider how Ms. Travis can incorporate the LLAM curriculum, policies and procedures in all her entities, so it could be explored at the next meeting. Members further discussed errors and what would be shared with the public. It was re-iterated that data are to be submitted in aggregate from the entity overseeing the whole section, so the information will not include identifying information. Ms. Wolfe agreed this process is consistent with how it was previously done. She questioned the language in the statute regarding the schools and the course that was developed by the DOE and approved by the Board. Ms. Tyranski asked members to think about what is really needed to be reported and what can be done to operationalize this program.

Ms. Peterson reminded the committee members she had ~~been working on~~ sent the statutory language for review and comment ~~the past~~ two months ago and now members are recommending changes. Ms. Davis-Oliva offered to draft the statutory language changes and she will submit to Ms. Peterson for review.

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Ms. Tyranski stated this committee has been making a lot of progress and at times they re-hash topics discussed over a year ago. She pointed out that the various members were invited to participate because they represented an area that was offering some form of AWSAM, and that it was imperative that they participate fully in the process of developing the LLAM program going forward. She stressed to the members that this committee is developing the core curriculum and the entities will need to address their site-specific variability in their modules. Eventually, this committee will need to review the modules and approve them, therefore the various entities need to begin to think about how they would develop those modules in their areas. There must be some type of reporting and each entity must develop their own modules to address how this process works in their own specific areas. Ms. Waldron commented there are several key committee members missing from the table which makes the process more difficult.

Ms. Travis and Ms. Peterson will discuss the child care issues, and this will be on the next agenda. Members should consider whether to include child day cares in the LLAM program going forward, or to leave them where they are statutorily. Ms. Travis stated this committee doesn't understand the population and she will need to go back and discuss at her Division for additional input.

**Pharmacy Legislation**

Ms. Kluger handed out the latest draft of Section 12 which was sent to the Register of Regulations. She stated the multi-pack will become effective December 10<sup>th</sup> for nursing homes with a 72 hour limit.

**Error/Annual Report- LLAM Reporting Forms/Procedures  
Completion Letter**

Tabled until next meeting due to time constraints.

**NEW BUSINESS:** None

**OTHER BUSINESS before the committee (for discussion only):** Dr. Zickafoose stated she received an email from Ms. Tallman who attended a previous meeting as is very interested in the glucagon issue. Ms. Tallman offered to assist with legislative efforts once the statutory changes are introduced.

**PUBLIC COMMENT-** Ms. Kluger announced she will be retiring in January but would like to remain on this committee for continuity.

**NEXT MEETING-** January 21, 2014 at 2:30PM Conference Room A, Cannon Building.

**ADJOURNMENT-** The meeting was adjourned at 5:07 P.M.

Respectfully submitted,



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Executive Director, Delaware Board of Nursing